Dear Parents/Carers

I hope that you and your families have all enjoyed the summer holidays. The new school term is about to begin and while P1 children will be coming to school on **Wednesday 31st August** for an induction day, all children will be returning to school on **Thursday 1st September**.

Primary 1 pupils **<u>do not</u>** attend school on Friday the 2nd September.

If any parent wishes to call in for a cup of tea/coffee that morning when leaving their child to school on the **1st September**, you are most welcome and this will be served between 8.50am – 9.15am.

Teaching arrangements for the 2022 - 23 year are as follows;

Primary 1	Mrs Martina Meehan
Primary 2	Mrs Anne Murray
Primary 3	Miss Niamh Coulter
	Mrs Murray will teach Primary 3 from 2.00pm – 2.55pm Monday - Thursday
Primary 4 /5	Mrs Siobhan Meehan
	Miss Coulter will teach Primary 4 from 2.00pm – 2.55pm Monday – Thursday
Primary 6 / 7	Mrs Paula Gallagher (Mr Liam Magee on Fridays)

I ask that you take note of the following;

Routines:
We are continuing the routines that were in place last year with regards to entering and exiting the school.

Primary 1 pupils enter the school each morning via the external door at Mrs Meehan's room. All other pupils enter via the main school entrance.

School buses will leave the school just after 2.55pm. We ask that parents don't gather **<u>before this time</u>** if collecting their child by car or walking.

Primary 2 pupils should be collected from Mrs Meehan's external door at 1.55pm.
The Primary 1 day will end at 12.30pm up until Friday the 30th September. From Tuesday the 4th October Primary 1 pupils will finish at 1.55pm and exit via the external door in Mrs Meehan's room.

To help with the smooth exit of pupils who walk or travel home by car in the evening we will continue the following arrangement;
Surname A – L will exit via the pedestrian gate at 3.00pm
Surname M – W will exit via the main gate at 3.00pm.

Please keep entrance and bus area free until after both buses have departed. Buses depart school at 2.55pm.

We ask parents/carers not enter the school building during the school day without appointment unless it is absolutely necessary. If you need to get a message to your child, or their teacher please telephone the school office.

If some exceptional and unforeseen circumstance arises which prevents your child from arriving at school with everything that he/she requires for the day ahead, you should also contact the school office to discuss how the matter will be resolved.

Catch it, Bin it, Kill it.
Please explain the importance of good respiratory hygiene to your children and encourage them to follow the "Catch it, bin it, kill it" approach. Children should be discouraged from touching their eyes, face, nose and mouth. Please show them how to cough or sneeze into their elbow if they do not have a tissue. When using a tissue, they should be shown how to cough or sneeze into it and then dispose of it safely into the nearest bin. Your help in building a level of routine in relation to respiratory hygiene would be appreciated.

Hygiene
To prepare children for restarting school, you should ensure that they know how to wash their hands properly for at least twenty seconds with soap and water. This will be particularly important for younger children. When the children return to school we will be asking them to wash their hands regularly.

Breaks and lunches
All children should continue to bring a healthy break to school and where they are not availing of a school meal, they should also bring a packed lunch.

In order for us to organise school dinners effectively we ask that pupils taking dinner on any day in the week bring in the money on a **Monday** in a clearly labelled envelope.
It is important we know the numbers on dinner each day so we can plan effectively for it.

Children must bring their own water bottle and this should be labelled with the child's name and class.

Our arrangements will be kept under review and any changes will be communicated to you as appropriate.

Yours Sincerely

Mr Liam Magee
Principal